



## Land Records Department #13

### Real Property Lister

### Tax Deed, Surveying, Geographic Information Systems

#### **BUDGET SUMMARY:**

2017 budget expenditures are projected in the amount of \$543,918 up 19% over 2016. Revenues in the amount of \$244,000 will result in a levy decrease of 8.2% down to \$299,918.

Revenue increases are the result of WLIP grant funding, additional surveyor fee revenue and auction proceeds being directed to Land Records.

The department will be following three major projects in 2017; conversion of interactive mapping, PLSS contract and potential for hiring a full time County Surveyor.

#### **FUNCTIONS:**

The Land Records Department was established to perform those duties, functions, and services defined by Wisconsin Statutes 19.967, Land Information 59.72, Land Records Modernization

Perpetuation of section corners and landmarks as defined by Wisconsin Statutes 59.74, is the responsibility of Bayfield County in the Land Records Department. This has been the responsibility of the county since the late 1800's when they were originally set by the Bureau of Land Management to split and measure property for the public use in the form of farming and logging.

The Real Property Lister serves, as per State Statute 70.09, as the coordinator between the County and the 28 taxation districts in Bayfield County for assessment and taxation purposes. The Property Lister is also responsible for maintaining the tax assessment database.

Tax Deed is responsible for the administration of the IN REM procedure, as per State Statute 75.521 (the Tax Deed clerk assists the County Treasurer with the IN REM process), and assists the Real Property Lister with daily duties, maintaining the GASB 34 land inventory and ancillary tasks such as dispensing and reporting of dog licenses sold in the County.

#### **MAIN RESPONSIBILITIES:**

The Land Records Department's two guiding goals are to "Modernize Bayfield County's Land Records" and to "Access Land Record Data in a Timely Manner to Make Accurate Decisions". The task of land records modernization accomplished by the development, implementation, and maintenance of an enterprise Geographical Information System (GIS) that strives to provide detailed, quality, timely, and accurate data to citizens, government agencies, and businesses in an equitable and efficient manner.

Specific goals, objectives, accomplishments, on-going activities, and future initiatives are articulated in detail in the ***Bayfield County Land Records Modernization Plan***. The Executive Committee serves as the oversight committee for the Land Records Department. A Land Records Council was created to review Land Records Modernization Funds and Policies so we could continue to retain Land Records funds. The 8 member Land Council consists of Register of Deeds, County Treasurer, Real Property Lister or designee, County Board member, Representative of the Land Information Office, Realtor employed within the County, Emergency/Dispatch representative and County Surveyor.

The Real Property Lister prepares and maintains accurate ownership and description information for all parcels of real and personal property in the County for the use by taxation district assessors, municipal clerks and treasurers, county officers, and any other persons requiring that information. This office also provides computer services and support related to assessment and taxation for the parties mentioned above, the WI Department of Revenue, the Development & Land Sales Committee of the County Board, and the public. Duties include data entry for the assessment rolls, notices of assessment, summary reports, tax rolls, tax bills, and various reports and labels for over 35,000 parcels.

Tax Deed is responsible for indexing and returning foreclosed parcels to the tax roll. Each year parcels delinquent for 5 years must be abstracted, published, and either have back taxes collected or be foreclosed on. Tax Deed additionally assists the Real Property Lister with recording new or altered parcels, recording database ownership changes, and assisting taxpayers and assessors with questions regarding property ownership issues.

The County Surveyor is responsible for approving CSM's and Subdivision Plats and survey work done in the county to make sure it meets Bayfield County Ordinances and State Statutes. He also reviews Tie Sheets to ensure proper placement of the Public Land Survey System corners. He also consults the Highway, Forestry and Zoning departments on a regular basis to provide survey related advice and field work about property boundaries.

### **Highlighted Projects and Changes for 2017**

#### **LiDAR project**

In 2015 and 2016 we were awarded a grant to complete a project to get 2ft contours of the land north of the Lake Superior Watershed. For 2017 we are budgeting for the completion of some additional layers that will provide us with impervious surfaces, building footprints and land use just to name a few uses.

Some of many users of this product are:

Assessors	Surveyors	Outfitters
Sherriff Department	Highway Dept.	Towns
Forestry	Tourism	Cities
Planning and Zoning	Emergency response	Public
Conservation	Developers	Tax Lister
Realtors/Title		

### **Interactive Mapping Upgrade**

Much like 2016 we are budgeting for a mapping upgrade to our interactive map for the “Themes” we did not complete yet, Zoning, Conservation, and Lidar. We have replaced the tourism map with an easier to use map in the Spring of 2016 with current staffing. The underlying base software is out of date and many browsers will not be supporting “Flex” programming. We will be moving to a universal program language (HTML5) for our interactive map. This will also allow our users to view the application on multiple devices and Apple products.

### **County Surveyor**

With Bob’s pending retirement, we will be going through a transition in 2017. This year Bob puts in about 20 hours a week. He spends a day in the field checking and approving work the GIS/Survey technician completes during the week. He also holds office hours on Wednesdays and works with staff on questions pertaining to parcel mapping, tax descriptions and zoning issues. He also checks all Certified Survey Maps (about 200 per yr.) There are twice as many maps of survey (un-recorded) (400 per yr.) maps that we get as surveyors complete boundary surveys that do not require CSM’s and do not get payment for but are required by state statute to file in our office. He does much of the checking of the maps from home and takes phone calls on his cell. Along with the normal duties, he has completed surveys for Forestry and Highway Departments.

### **FY2015-16 ACCOMPLISHMENTS:**

#### **Land Records**

- The goals and objectives expressed in the *Bayfield County Land Records Modernization Plan* for 2010-2015.
- Maintain data in the dispatch center.
- Flooding and Blowdowns for 2016: we mapped all road closures and our maps were being hit at 15,000 people a day at its peak.
- Work with Google equipment to capture data.
- Major upgrade to the Tourism interactive mapping page Bayfield County - Trails to Experience and Bayfield County - Places to Experience
- The 2016 Plat book is going to print at the time of this report.
- The completion of upgrading our Flex viewer application and enhancements are 3/4 complete as of the printing of this report.
- Completed the online addressing application form. We are looking to continually include additional enhancements <http://maps.bayfieldcounty.org/AddressApp/>
- Continued perpetuation of Bayfield County’s Public Land Survey System by collecting and setting 50 GPS locations on survey monuments over two years.
- Maintained the digital parcel information.
- With a the addition of a GIS/Survey Technician we continued to grow our repository of maps of survey, Public Land Survey System (PLSS) records, geodetic data, survey data, and cadastral information. An innovative and relied on web program has been developed for the Bayfield County Land Records website that permits viewers to interactively view these documents in a way a database search may not find the results.
- Update many data layers and aerial photo used in emergency management and dispatch center.

- Used the training room to bring in trainers for training to reduce travel and time away *from the office*.
- Continued to cooperate with Emergency Government, Sheriff's Department to maintain the address, road, trail, parcel, public land and supporting data for the E-911 Dispatch Center to ensure proper locations for wireless and land line calls.
- Continue to improve NOVUS functionality and information within the database
- Continued to upgrade and maintain the interactive mapping GIS Web Application.
- Continued, for a nominal fee as per Open Records Law, to share 2005, 2009, 2015 aerial imagery with other agencies, as well as the general public.
- Continued maintenance of countywide road database and maps.
- Maintained and updated Property Ownership Maps, and assured their accessibility to all interested parties via both traditional hardcopy maps and the web site.
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- Assisted County, Towns, Cities, & Tribe with many land use, economic development, and infrastructure improvement planning projects.

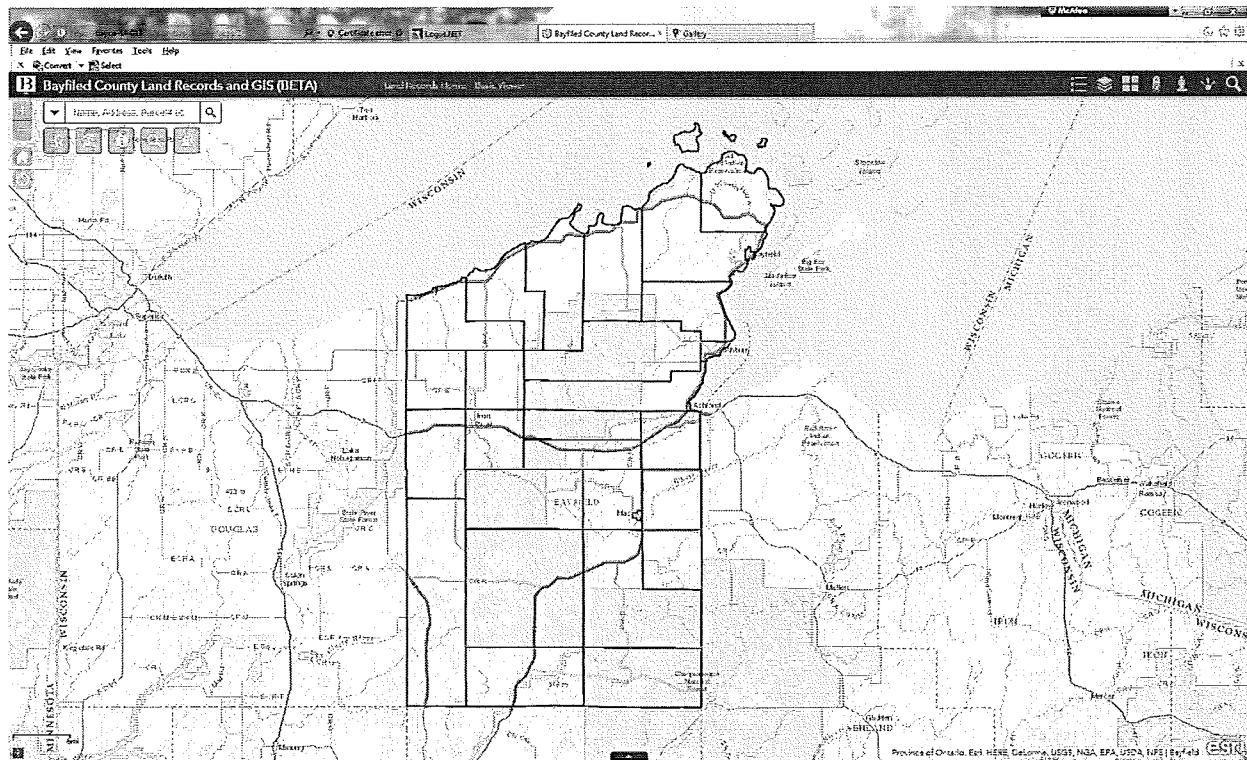
#### Real Property Lister/Tax Deed

- Completed eighth year using the NOVUS assessment and taxation program.
- Made NOVUS available on the internet for various departments and the public to have read-only access to the database.

#### **FY 2016-17 GOALS:**

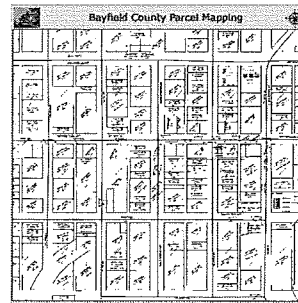
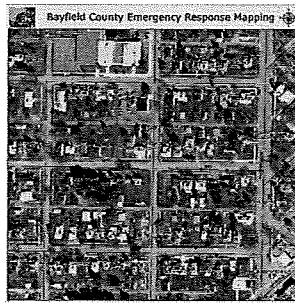
##### Land Records

- Continue to update the goals and objectives expressed in the ***Bayfield County Land Records Modernization Plan*** for 2016-2019 and complete an update to the plan.
- Continue to help other land departments improve workflow using GIS.
- Continue to grow our mobile mapping applications to include additional trails.
- Continue to make enhancements to the on-line addressing application, such as more accurate parcel information.
- Convert our remaining maps to HTML5 format.

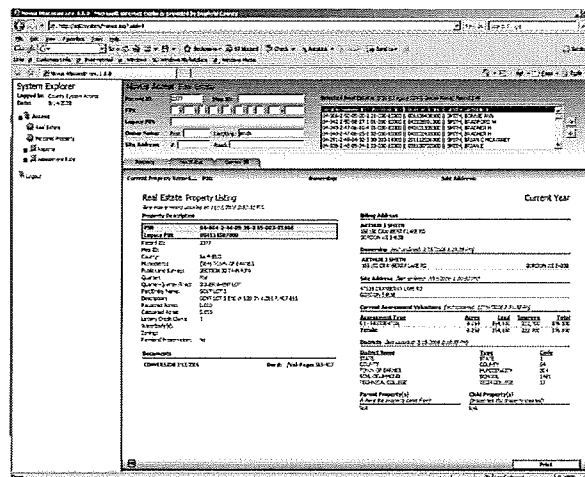


- Maintain the addresses for the automated address locator in dispatch.
- Maintain 200-400 new splits in-house and 4,000 ownership changes a year.
- Gain additional feed back on the existing changes to the 2014 book to make the 2015-16 book better. Increase the market ability of the plat book. Create a comprehensive workflow model edition of the ***Bayfield County Land Atlas and Plat Book***.





- Continue to improve the Land Record's web site, public kiosk, and other effective methods of providing citizens and policy makers with access to meaningful and needed information.
- Continue to help with the Pictometry training.
- Continue to provide online access to our Land Record system (NOVUS) and improve functionality.



- Continue to check and review Certified Survey Maps (CSMs) and Plats in the Land Records Department.
- Continue to "Link" our Geographic Information System by updating existing, and creating new spatial datasets to help make decisions across departments.
- Continue the process of updating our many countywide datasets by utilizing the new orthophotography.
- Continue to innovate, to improve and hone technical skills, to work cooperatively with the public and other governmental agencies, and to creatively leverage limited funding to maximize resulting products and projects.
- Hold Land Resource Meetings to help the land related departments fine-tune workflow across departments.

#### Real Property/Tax Deed

- Continue to edit the data imported into the new tax assessment database. Establish, and rigorously use, new standards and protocols to make listing real and personal property consistent in the future. Combine and correct owner codes that currently exist; clean up differences in valuation and assessment acreages.
- Continue to add volume and page numbers in the history field so the deeds can be linked to the image for purchase.
- Develop process to assign new PINs as documents are recorded.
- Develop system to keep listings current with minimal backlog.

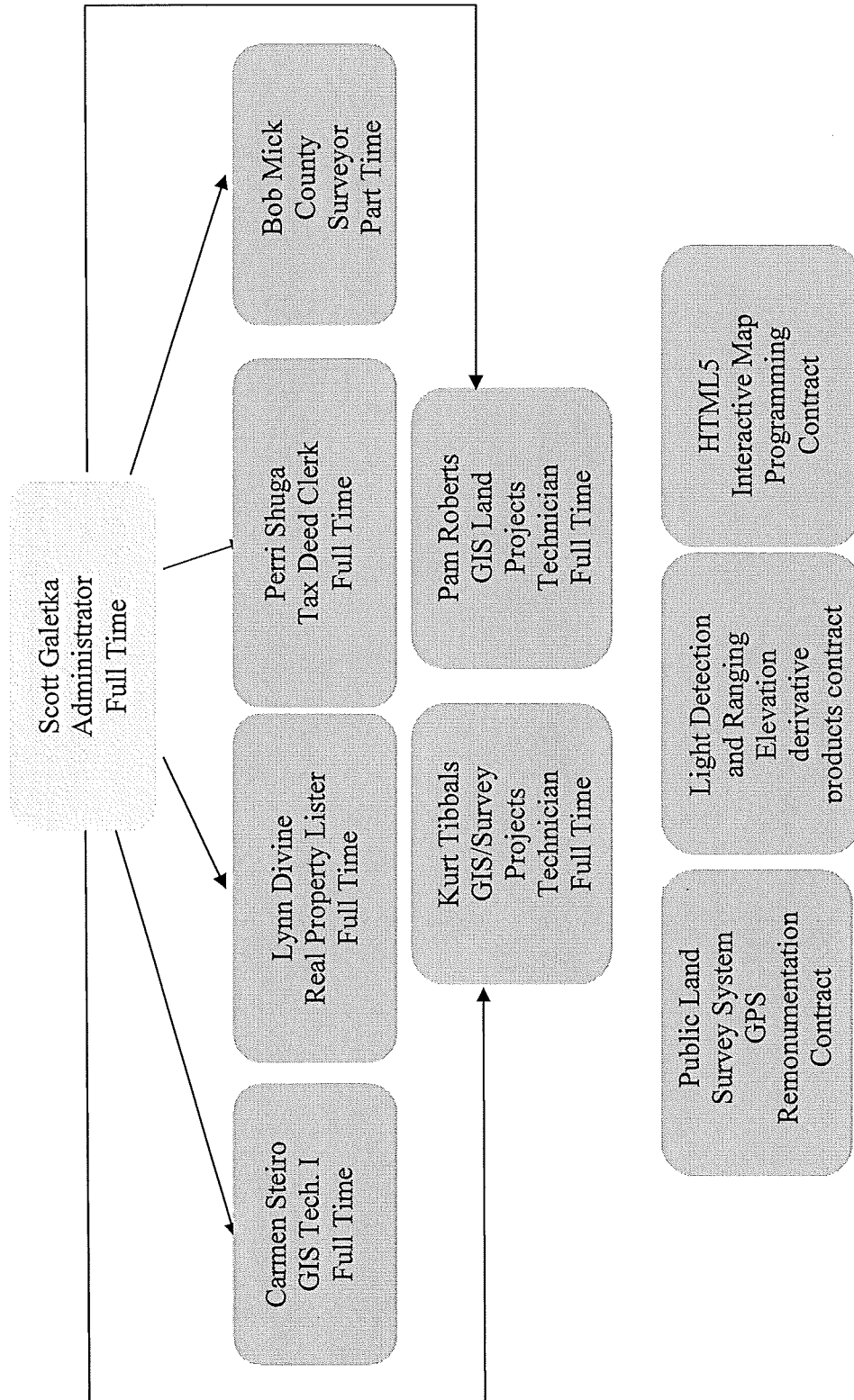
- Refine and improve data distribution policies and fee schedule.
- Continue to identify issues and “debug” the new tax assessment database.
- Improve and add additional content to Real Property Lister web page on the Bayfield County website. Promote the establishment of a portal to display property assessment and taxation records.
- Continue to document changes in parcel configuration.
- Continue training/educational endeavors to promote professional growth.
- Create and update the master list of parcels owned by Bayfield County.

#### **PERFORMANCE INDICATORS:**

- Amount of people helped at the counter and on-line (the fewer calls the better, each call can be 10-30 minutes for each request of information)
- Number of parcels placed on the Land auction
- Number of maps printed
- Number of PLSS corners GPSed
- Degree of how current the data is maintained
- Number of requests for data
- Number of parcel splits mapped
- Addresses GPSed and mapped
- Number of roads GPSed and mapped
- Percent of exact address matches in the dispatch center from land line E-911 calls
- Survey corners recovered
- Survey maps filed
- Number of changes in the tax database/NOVUS system
- Number of new parcels in the parcel database/NOVUS system
- Amount of dollars acquired through grant funding
- Number of updates to the zoning maps
- Ability to stay informed with latest legislative issues that may impact Bayfield County Land Records.
- Two documents which do a very good comprehensive job of highlighting past accomplishments and future aspirations of this department can be found in the ***2010-2015 Bayfield County Land Records Modernization Plan*** and the ***2006 Bayfield County Land Records Department Strategic Plan***.
  - (These documents are available on-line at:  
<http://www.bayfieldcounty.org/DocumentCenter/View/1040> and  
<http://www.bayfieldcounty.org/DocumentCenter/View/1039> )



**LAND RECORDS DEPARTMENT**  
**Real Property/Tax Deed/Surveyor/GIS**  
**Staff Directory**





# THE PUBLIC LAND SURVEY SYSTEM

## *A Dependable Land Ownership Foundation*

—Bryan H. Meyer, President, Wisconsin County Surveyors Association & La Crosse County Supervisor

**T**he Public Land Survey System (PLSS) is Wisconsin's very first infrastructure and serves as the essential framework for property ownership. A properly maintained network of PLSS corner monuments, allows for a reduced risk of property disputes, equitable taxation, and more reasonable expenditures by private citizens and local governments. PLSS is the very foundation for determining the location of nearly every property description in Wisconsin. Section 59.74 of the Wisconsin Statutes states counties are responsible for the perpetuation of landmarks including the corner monuments of the PLSS. Counties provide necessary funding and staffing to re-establish and maintain the PLSS network in their county.

The PLSS is a system of land partitioning and distribution implemented by the federal government with the passage of the Land Ordinance of 1785. The effort was championed by Thomas Jefferson who envisioned a nation of "yeoman farmers" each of whom would own and work 160 acres of land. The Continental Congress was deeply in debt following the Declaration of Independence. With little power to tax, the federal government decided to use the sale of the Western Territories to pay off the American Revolutionary War debt.

The PLSS is based on thousands of section- and quarter-corner locations distributed at approximately half-mile intervals throughout the state. The PLSS in Wisconsin was established between 1832 and 1866. It is a roughly gridded network of surveyed lines and monuments. Approximate 6-mile by 6-mile squares are known as "townships." Those townships are composed of 36 approximately 1-mile by 1-mile squares known as "sections." Township boundaries were surveyed first; sections were then created within those township lines. The "Initial Point" for Wisconsin's PLSS is located on the Illinois border where it intersects the 4th Principal Meridian. The location has been marked with a concrete survey monument with a brass cap. A nearby historical marker along State Highway 84 commemorates the beginning of the PLSS in Wisconsin.

The original government surveyors who laid out the grid work were a hardy group working diligently to measure and mark the land, and to assess the soils, timber, and vegetation as they measured. Distances were measured in chains and links, based

*continues*



*The 4th Principal Meridian survey monument.*

## WISCONSIN PLSS FACTS

- The Wisconsin's State Capitol building can be considered one of the world's most expensive survey monuments. The center of the capitol rotunda is built over a section corner. A survey marker marking the actual corner is set in the lower level of the building.



- Gene Shepard—the 19th-century writer, Oneida County Surveyor, and creator of the fictitious Hodag (a fierce creature now immortalized as the mascot for the city of Rhinelander)—claimed to have captured a specimen of the beast in Section 37 in a township near Rhinelander.

Of course, there never are more than 36 sections in a PLSS township in Wisconsin.



- A few areas of Wisconsin were settled early enough to have legally recognized land boundary systems in place prior to the PLSS being developed. Generally, these are land grants in the Green Bay area, early French (and then American) settlements in Green Bay and Prairie du Chien, and early Indian reservations.

on Edmund Gunter's 66-foot measuring chain. The chain—an actual metal chain—was made up of 100 links, each 7.92 inches in length. Carefully recorded notes were documented in field books regarding land measurements. When the lines being run intersected land objects, the distance at which the line first intersected and then left the object was noted. These objects included: rivers, creeks, swamps, marshes, hills, ridges, groves, wind falls, and settlers claims and improvements.

The corners of the original government survey were typically marked with wood posts set in a dirt mound. Nearby trees were then blazed. These “bearing trees” served as witnesses to the corner location. A direction and distance was noted from the corner to each tree. Should the corner post become lost, these trees could be utilized to re-establish the corner location.

Under the 1785 act, Section 16 of each township was reserved as the “school section.” Due to its nearly central location, this one-mile square was set aside for public education sometimes serving as the location of the one-room schoolhouse. Portions of Section 16 not occupied by the school could be sold off to generate revenue for educational purposes.

The terms, “homesteading,” and “back 40” are important parts of American history and culture relating to PLSS. In the original Homestead Act of 1862, during the Lincoln Administration, each settler was allocated 160 acres of land; in other words, a quarter-section. A “back 40” is a reference to a quarter-quarter section in a distant part of the farm which would contain approximately 40 acres.



# 2017 Land Records

## Budget Year 2017

Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Estimated Amount	2017 Department	2017 Administrator	2017 County Board	2017 Co Bd/2016 Adopted
<b>Fund 100 - General</b>									
<b>REVENUE</b>									
Department 13 - Land Records									
43513	WLIP Grant/BaseBudget	30,038.00	33,959.21	50,000.00	65,184.00	60,000.00	60,000.00	60,000.00	120
43515	WLIP Grant/Training	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	100
43516	WLIP Grant/Strategic Initiative	.00	.00	.00	50,000.00	50,000.00	50,000.00	50,000.00	100
46104	Abstract Fee	7,250.00	6,300.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	100
46105	Survey Review Fees	7,350.00	8,310.00	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	150
46130	WLIP-Retained Fees	25,158.00	35,864.00	32,000.00	33,000.00	34,000.00	34,000.00	34,000.00	106
46133	WLIP Public Access Fees	8,386.00	.00	.00	.00	.00	.00	.00	
48302	Land Sales	.00	37,512.50	.00	36,000.00	60,000.00	60,000.00	60,000.00	100
48309	Sale of Maps and Plat Books	15,094.00	10,682.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	100
48900	All Other Revenue	3,877.60	4,670.28	15,000.00	2,000.00	2,000.00	2,000.00	2,000.00	13
48970	Advertising Revenue	.00	6,110.00	.00	.00	.00	.00	.00	
<b>Department 13 - Land Records Totals</b>		<b>\$98,153.60</b>	<b>\$144,407.99</b>	<b>\$130,000.00</b>	<b>\$219,184.00</b>	<b>\$244,000.00</b>	<b>\$244,000.00</b>	<b>\$244,000.00</b>	<b>188%</b>
<b>REVENUE TOTALS</b>		<b>\$98,153.60</b>	<b>\$144,407.99</b>	<b>\$130,000.00</b>	<b>\$219,184.00</b>	<b>\$244,000.00</b>	<b>\$244,000.00</b>	<b>\$244,000.00</b>	<b>188%</b>
<b>EXPENSE</b>									
Department 13 - Land Records									
State Account 51531 - Assessment of Property									
50121	Full Time	32,468.37	32,506.22	40,264.00	33,000.00	41,135.00	41,135.00	41,135.00	102
50131	Sick Leave Pay	2,414.65	2,117.06	.00	750.00	.00	.00	.00	
50132	Vacation Pay	2,308.39	3,149.29	.00	3,313.00	.00	.00	.00	
50138	Holiday Pay	1,636.45	1,661.99	.00	905.00	.00	.00	.00	
50151	Fica/Medicare	2,765.74	2,805.78	3,120.00	2,600.00	3,146.00	3,146.00	3,146.00	101
50152	Co. Share Retirement	2,706.45	2,670.23	2,657.00	2,397.00	2,797.00	2,797.00	2,797.00	105
50154	Health Insurance	11,592.96	11,618.06	12,172.00	12,000.00	13,083.00	13,083.00	13,083.00	107
50155	Life Insurance	35.64	36.20	38.00	40.00	44.00	44.00	44.00	116
50156	HRA	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	100
50225	Telephone	308.84	289.70	250.00	300.00	300.00	300.00	300.00	120
50290	Contractual Services	50.00	3,584.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	100
50310	Office Supplies	3,295.93	1,079.68	4,000.00	7,000.00	4,000.00	4,000.00	4,000.00	100
50311	Postage	23.09	19.44	250.00	250.00	250.00	250.00	250.00	100
50320	Publication,Subscriptions & Dues	60.00	60.00	100.00	60.00	100.00	100.00	100.00	100
50325	Registration Fees & Tuition	.00	.00	500.00	500.00	500.00	500.00	500.00	100
50332	Mileage	967.37	1,145.38	900.00	1,500.00	1,500.00	1,500.00	1,500.00	167
50335	Meals	.00	.00	150.00	150.00	150.00	150.00	150.00	100
50336	Lodging	.00	.00	250.00	250.00	300.00	300.00	300.00	120
<b>State Account 51531 - Assessment of Property Totals</b>		<b>\$63,783.88</b>	<b>\$65,893.03</b>	<b>\$71,301.00</b>	<b>\$71,665.00</b>	<b>\$73,955.00</b>	<b>\$73,955.00</b>	<b>\$73,955.00</b>	<b>104%</b>
State Account 51721 - Public Land Survey System									
50210	Professional Services	8,397.00	13,484.50	10,000.00	14,000.00	15,000.00	7,000.00	7,000.00	70
50290	Contractual Services	.00	.00	.00	.00	60,000.00	50,000.00	50,000.00	

# 2017 Land Records

## Budget Year 2017

Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Estimated Amount	2017 Department	2017 Administrator	2017 County Board	2017 Co Bd/2016 Adopted
Fund 100 - General									
EXPENSE									
Department 13 - Land Records									
State Account 51721 - Public Land Survey System									
50332	Mileage	.00	.00	.00	2,000.00	2,000.00	2,000.00	2,000.00	1,000
50340	Operating Supplies	180.00	75.00	200.00	3,000.00	2,000.00	2,000.00	2,000.00	598%
	State Account 51721 - Public Land Survey System Totals	\$8,577.00	\$13,559.50	\$10,200.00	\$19,000.00	\$79,000.00	\$61,000.00	\$61,000.00	
State Account 51731 - Tax Deed									
50121	Full Time	32,468.21	32,506.17	40,265.00	29,334.00	41,135.00	41,135.00	41,135.00	102
50122	Part Time	.00	1,150.00	.00	.00	.00	.00	.00	
50131	Sick Leave Pay	2,414.57	2,117.02	.00	756.00	.00	.00	.00	
50132	Vacation Pay	2,308.31	3,149.24	.00	3,313.00	.00	.00	.00	
50138	Holiday Pay	1,636.38	1,661.99	.00	905.00	.00	.00	.00	
50151	Fica/Medicare	2,765.28	2,893.10	3,080.00	2,593.00	3,146.00	3,146.00	3,146.00	102
50152	Co. Share Retirement	2,706.19	2,747.92	2,738.00	2,397.00	2,797.00	2,797.00	2,797.00	102
50154	Health Insurance	11,592.72	11,617.84	12,172.00	11,013.00	13,083.00	13,083.00	13,083.00	107
50155	Life Insurance	35.52	36.16	38.00	38.00	44.00	44.00	44.00	116
50156	HRA	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	100
50212	Legal Fees	4,040.44	5,487.65	3,000.00	10,000.00	3,000.00	3,000.00	3,000.00	100
50250	Special Services	13,519.69	11,526.59	11,000.00	11,500.00	11,500.00	11,500.00	11,500.00	105
50310	Office Supplies	1,069.55	1,280.94	1,000.00	1,200.00	1,200.00	1,200.00	1,200.00	120
50311	Postage	1,488.73	1,442.84	1,400.00	1,400.00	1,500.00	1,500.00	1,500.00	107
50320	Publication,Subscriptions & Dues	4,094.82	142.77	3,500.00	200.00	200.00	200.00	200.00	6
50325	Registration Fees & Tuition	95.00	1,140.00	200.00	200.00	200.00	200.00	200.00	100
50332	Mileage	.00	.00	150.00	150.00	150.00	150.00	150.00	100
50335	Meals	104.25	.00	200.00	200.00	200.00	200.00	200.00	100
50336	Lodging	.00	.00	175.00	175.00	175.00	175.00	175.00	100
50591	Filing Fee	542.50	2,897.01	550.00	750.00	550.00	550.00	550.00	100
	State Account 51731 - Tax Deed Totals	\$84,032.16	\$84,947.24	\$82,618.00	\$79,274.00	\$82,030.00	\$82,030.00	\$82,030.00	99%
State Account 51741 - Land Records									
50111	Department Head	52,545.00	56,683.20	63,183.00	56,000.00	64,818.00	64,818.00	64,818.00	103
50121	Full Time	35,595.50	35,215.97	39,346.00	35,000.00	40,131.00	40,131.00	40,131.00	102
50131	Sick Leave Pay	232.50	646.10	.00	383.00	.00	.00	.00	
50132	Vacation Pay	5,347.50	2,853.52	.00	2,097.00	.00	.00	.00	
50135	Overtime	.00	191.20	.00	.00	.00	.00	.00	
50138	Holiday Pay	3,883.89	4,209.86	.00	2,307.00	.00	.00	.00	
50151	Fica/Medicare	7,070.29	7,128.47	7,843.00	7,100.00	8,028.00	8,028.00	8,028.00	102
50152	Co. Share Retirement	6,819.36	6,756.12	6,972.00	6,200.00	7,137.00	7,137.00	7,137.00	102
50154	Health Insurance	23,871.26	31,480.68	32,983.00	32,000.00	35,451.00	35,451.00	35,451.00	107
50155	Life Insurance	14.48	15.64	17.00	16.00	17.00	17.00	17.00	100
50156	HRA	6,300.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00	100



# 2017 Land Records

## Budget Year 2017

Account Fund	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Estimated Amount	2017 Department	2017 Administrator	2017 County Board	2017 Co Bd/2016 Adopted
<b>Fund 100 - General</b>									
<b>EXPENSE</b>									
<b>Department 13 - Land Records</b>									
<b>State Account 51741 - Land Records</b>									
50210	Professional Services	8,038.83	.00	.00	3,500.00	.00	.00	.00	100
50211	Remuneration Program	17,349.75	5,151.31	5,250.00	5,000.00	5,250.00	5,250.00	5,250.00	100
50225	Telephone	1,148.55	1,314.40	1,100.00	2,800.00	2,000.00	2,000.00	2,000.00	182
50240	Repair & Maintenance	1,006.66	217.00	1,600.00	1,000.00	1,600.00	1,600.00	1,600.00	100
50290	Contractual Services	.00	25,000.00	19,000.00	19,000.00	20,000.00	1.00	1.00	120
50310	Office Supplies	1,072.64	642.38	1,250.00	2,000.00	1,500.00	1,500.00	1,500.00	100
50311	Postage	144.19	389.19	500.00	500.00	500.00	500.00	500.00	100
50313	Printing & Duplication	29.55	2,397.19	500.00	500.00	1,000.00	1,000.00	1,000.00	200
50314	Maps & Plats Printing	.00	.00	2,500.00	2,500.00	5,000.00	5,000.00	5,000.00	200
50320	Publication, Subscriptions & Dues	.00	165.00	250.00	2,000.00	2,000.00	2,000.00	2,000.00	800
50322	Professional Improvements	.00	.00	325.00	300.00	325.00	200.00	200.00	62
50325	Registration Fees & Tuition	1,300.00	1,570.00	1,200.00	1,200.00	1,500.00	1,500.00	1,500.00	125
50332	Mileage	1,718.09	2,509.41	2,500.00	3,500.00	3,500.00	2,500.00	2,500.00	100
50332-911	Mileage-911	.00	.00	.00	.00	500.00	500.00	500.00	140
50335	Meals	519.18	473.12	500.00	700.00	700.00	700.00	700.00	133
50336	Lodging	1,403.76	2,474.12	1,500.00	3,000.00	3,000.00	2,000.00	2,000.00	100
50343	Computer Software	.00	1,970.00	.00	.00	.00	.00	.00	70
50390	Other Supplies and Expense	1,861.68	1,461.54	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	104
50392	Mapping Expenses	.28	400.65	1,000.00	500.00	1,000.00	700.00	700.00	97%
50397	Software Maintenance	12,263.01	24,972.87	25,000.00	25,400.00	26,000.00	26,000.00	26,000.00	
<b>State Account 51741 - Land Records Totals</b>		<b>\$189,535.95</b>	<b>\$224,688.94</b>	<b>\$224,219.00</b>	<b>\$224,403.00</b>	<b>\$240,857.00</b>	<b>\$218,433.00</b>	<b>\$218,433.00</b>	
<b>State Account 51742 - WLIP Grant</b>									
50210	Professional Services	41,027.81	33,959.21	40,000.00	86,000.00	86,000.00	86,000.00	86,000.00	215
50290	Contractual Services	.00	.00	20,000.00	25,000.00	20,000.00	10,000.00	10,000.00	50
50348	Educational Supplies	240.00	.00	350.00	500.00	.00	.00	.00	
50810	Capital Equipment	.00	.00	.00	4,359.00	4,500.00	4,500.00	4,500.00	
<b>State Account 51742 - WLIP Grant Totals</b>		<b>\$41,267.81</b>	<b>\$33,959.21</b>	<b>\$60,350.00</b>	<b>\$115,859.00</b>	<b>\$110,500.00</b>	<b>\$100,500.00</b>	<b>\$100,500.00</b>	<b>167%</b>
<b>State Account 51743 - Special Projects</b>									
50210	Professional Services	4,560.00	7,412.50	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	100
50290	Contractual Services	.00	.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	100
50332	Mileage	435.26	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	100
<b>State Account 51743 - Special Projects Totals</b>		<b>\$4,995.26</b>	<b>\$7,412.50</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>100%</b>
<b>State Account 56310 - Coastal Mgmt Grant #86003</b>									
50314	Maps & Plats Printing	.00	20,500.00	.00	.00	.00	.00	.00	
<b>State Account 56310 - Coastal Mgmt Grant #86003 Totals</b>		<b>\$0.00</b>	<b>\$20,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Department 13 - Land Records Totals</b>									
<b>Totals</b>		<b>\$392,192.06</b>	<b>\$450,960.42</b>	<b>\$456,688.00</b>	<b>\$518,201.00</b>	<b>\$594,342.00</b>	<b>\$543,918.00</b>	<b>\$543,918.00</b>	<b>119%</b>

# 2017 Land Records

## Budget Year 2017

Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Estimated Amount	2017 Department	2017 Administrator	2017 County Board	2017 Co Bd/2016 Adopted
Fund 100 - General									
	EXPENSE TOTALS	\$392,192.06	\$450,960.42	\$456,688.00	\$518,201.00	\$594,342.00	\$543,918.00	\$543,918.00	119%
Fund 100 - General	REVENUE TOTALS	\$98,153.60	\$144,407.99	\$130,000.00	\$219,184.00	\$244,000.00	\$244,000.00	\$244,000.00	188%
	EXPENSE TOTALS	\$392,192.06	\$450,960.42	\$456,688.00	\$518,201.00	\$594,342.00	\$543,918.00	\$543,918.00	119%
Fund 100 - General	Net Grand Totals	(\$294,038.46)	(\$306,552.43)	(\$326,688.00)	(\$299,017.00)	(\$350,342.00)	(\$299,918.00)	(\$299,918.00)	92%
	REVENUE GRAND TOTALS	\$98,153.60	\$144,407.99	\$130,000.00	\$219,184.00	\$244,000.00	\$244,000.00	\$244,000.00	188%
	EXPENSE GRAND TOTALS	\$392,192.06	\$450,960.42	\$456,688.00	\$518,201.00	\$594,342.00	\$543,918.00	\$543,918.00	119%
	Net Grand Totals	(\$294,038.46)	(\$306,552.43)	(\$326,688.00)	(\$299,017.00)	(\$350,342.00)	(\$299,918.00)	(\$299,918.00)	92%

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